

8 March 2006

Dear Councillor

## **COMMUNITY COMMITTEE**

A meeting of the Community Committee will be held at the Council Offices, London Road, Saffron Walden on Thursday 16 March 2006 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

<p><b>Prior to the meeting, at 6.30pm there will be a presentation on the proposed Leisure and Cultural Strategy</b></p>
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***Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.***

### **AGENDA PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting of the Community Committee held on 26 January 2006 (previously circulated).
- 3 Business Arising.
- 4 **PCT, Strategic Health Authority and Ambulance Trust Re-configuration**  
  
Item for decision  
  
This report provides Members with details of proposals for the reconfiguration of Primary Care Trusts (PCTs) across Essex.
- 5 **Grant Making Decisions**  
  
Item for decision

This report provides Members with details of the current ways in which grant-making decisions are undertaken and suggests a new approach in view of Area Panels now operating throughout the District.

## **6 Public Order – Elsenham**

Item for decision

This report is to ask the committee to endorse the request of Elsenham Parish Council for a Designated Public Places Order to be placed on the Recreation Ground, the Memorial Gardens and the Spinney in the Elsenham Village. It is felt necessary to apply for an order of this nature to deal effectively with the alcohol related incidents of anti social behaviour within these areas.

## **7 Museum Service Acquisition and Disposal Policy**

Item for decision

The Museum Service needs to adopt a new Acquisition & Disposal Policy for its collections, as required by the new government Accreditation scheme for museums (formerly known as the Registration Scheme). This policy, following Accreditation guidance, states what the Museum collects and defines the constraints and priorities in acquiring or disposing of items from the collections, which are owned by the Saffron Walden Museum Society, and the method and authorisation for acquisition and disposal.

## **8 Leisure and Cultural Strategy**

Item for decision

The Community & Leisure Committee approved the appointment of Consultants, Strategic Leisure Ltd., to prepare a Leisure & Cultural Strategy for the Uttlesford district for the period 2006 –2010. Following on from a presentation to the Community Committee this report seeks Members' confirmation that the Strategy be adopted. A copy of the Executive Summary of the Leisure & Cultural Strategy is attached at Appendix I. A copy of the full Strategy document is available for viewing in the Members' Room.

## **9 Summer Holiday Play Provision Pilot**

Item for decision

This report seeks Members' views regarding a change to the Summer Holiday Programme organised by the Sports Development and Youth & Arts Officers. At the then Community & Leisure Committee held in October 2005 Councillor F. Silver requested that a report be prepared for a future Committee investigating the possibility extending the holiday programme to provide a multi-activity provision for as little cost as possible to the participant. In order to establish if there is a market for an extension of the programme and to assess the operational requirements it is suggested that a pilot scheme be carried out during the 2006 Summer holiday period in Great Dunmow. After considering a number of possibilities, the option recommended below was decided upon for Members' consideration.

## 10 Thaxted Day Centre

Item for decision

This report informs the Committee of the views of the East Area Panel regarding that Committee's preferred option regarding the refurbishment of the Thaxted Day Centre.

## 11 Tenant Forum Minutes

Item for information

This report provides the Committee with the Minutes of the last meeting of the Tenant Forum, which covers the district. There are no specific financial or risk assessments relating to this report.

## 12 Holloway Crescent, Leaden Roding Sheltered Housing

Item for decision

This report advises members of the progress made on the issue of the Holloway Crescent, Leaden Roding sheltered scheme relating to the provision of extra care housing.

## 13 Garage Sites Update

Item for decision

This report advises the Committee of the recommendations from the Housing Strategy Working Group regarding 27 garage sites across the District. The Minutes of the meeting of the Housing Strategy Working Group held on 1 March 2006 are attached.

## 14 Any other items which the Chairman considers to be urgent.

To: Councillors H D Baker, C A Bayley, P Boland, M A Gayler, M A Hibbs, E W Hicks, R M Lemon, A Marchant, J E Menell, M J Miller, J P Murphy, **D J Morson**, S V Schneider, G Sell and F E Silver.

Also to:- E Planterose and Mr E A Watson (Museum Society) and J Bolvig Hansen and D Cornell - Tenant Panel representatives

Encs: Reports as listed on agenda.

Lead Officer: Rod Chamberlain  
Committee Officer: Peter Snow

### MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee

meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk).

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Victoria Harvey 01799 510433 or by fax on 01799 510550.

#### **FACILITIES FOR PEOPLE WITH DISABILITIES**

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email [mpurkiss@uttlesford.gov.uk](mailto:mpurkiss@uttlesford.gov.uk) as soon as possible prior to the meeting.

#### **FIRE/EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.